

ANNUAL REPORT TO PARLIAMENT

ACCESS TO INFORMATION ACT

REPORTING PERIOD: APRIL 1, 2022 TO MARCH 31, 2023

Canada

Introduction

The role of the Vancouver Fraser Port Authority ("VFPA") is to responsibly facilitate Canada's trade through the Port of Vancouver, the country's largest port. Accountable to the Minister of Transport, VFPA manages federal lands, water and assets along hundreds of kilometres of shoreline, bordering 16 municipalities and intersecting the asserted and established traditional territories and treaty lands of several Coast Salish Peoples. Guided by a vision for a sustainable port, we work for the benefit of all Canadians.

The purpose of the *Access to Information Act* is to provide the public a right of access to information to records under the control of a government institution, that necessary exceptions to the right of access should be limited and specific and that decisions on the disclosure of government information should be reviewed independently of government.

The Annual Report is prepared for and tabled in Parliament in accordance with Section 94 of the Access to Information Act.

Vancouver Fraser Port Authority ATIP Office Structure

The Access to Information, Privacy and Compliance Specialist escalates ATIP matters for sign off to the Head of the Institution, who is the President and Chief Executive Officer. Written, email or ATIP Online Request Service access requests are directed to the Access to Information, Privacy and Compliance Specialist, who opens a file and coordinates the duties imposed by the legislation. The Access to Information, Privacy and Compliance Specialist maintains the ATIP filling system to account for all deliberations and decisions taken concerning each request. The Access to Information, Privacy and Compliance Specialist liases with the Office of the Information Commissioner regarding complaints and investigations.

The Access to Information, Privacy and Compliance Specialist position works with the Accounting Coordinator and the Administrative Assistant for the Chief Financial Officer's Division to ensure hospitality and travel expenses of its executive and board members are published monthly, as per the Proactive Publication requirements under the Access to Information Act.

VFPA was not party to any agreements under section 96 of the Access to Information Act.

Statistics & Interpretation of Statistics

Reporting Period	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Number of requests	9	36	28	34	35
Average response time	18.8 days	61.8 days	76.3 days	66.8 days	74.0 days
Percentage of requests responded to within established timelines	88.9%	100%	100%	94%	97%
Extensions (external consultations)	2	0	5	0	10

The following is a summary table for the last 5 reporting periods:

Consultations for government and other Institutions	17	21	15	15	14
Average Response Time	9.9 days	19.5 days	21.5 days	19.2 days	24.5 days

The VFPA received 36 requests during the reporting period April 1, 2022 to March 31, 2023. There were 16 requests carried over from the 2021-22 reporting period that were still within the legislated timeline. Seventeen of the requests for the current reporting period have been carried over to the next reporting period.

The requests received and completed during the reporting period originated from four of the six source categories: Media, Business (Private Sector), Public and Decline to Identify.

The following is a summary table of the number of closed requests broken down by completion times:

Completion time	Number of requests
1-30 days	16
31-60 days	2
61-120 days	10
121-180 days	3
181- 365 days	2
More than 365 days	2
Total	35

Of the 35 requests that were closed during the reporting period, four were disclosed in full (11%), 20 were disclosed in part (57%), two were all exempted (6%), seven were "no records exist" responses (20%) and two were abandoned (6%). There was one exemption invoked based on subsections 13(1)(d), 13(1)(e) and 20(1)(c), two exemptions invoked based on subsection 20(1)(d), three exemptions invoked based on subsections 18(a), 21(1)(b) and 21(1)(c), four exemptions invoked based on subsections 16(2)(c), 18(d) and 23, seven exemptions invoked based on subsections 18(b) and 21(1)(a), eleven exemptions invoked based on subsection 20(1)(b) and thirteen exemptions invoked based on subsection 19(1) of the *Act*.

Extensions were sought for twenty three requests – thirteen extensions were sought for interference with operations/workload, and ten for third party consultation.

Fourteen consultations were completed for other institutions, with the average processing time of 32.1 days per consultation.

COVID-19-related measures did not impact VFPA's ability to fulfill its *Access to Information Act* responsibilities during the 2022-23 reporting period.

Included in the appendices is the Form TBS/SCT 350-62 "*Statistical Report on the Access to Information Act*", which provides statistical data on formal access requests received by the VFPA.

Access to Information-Related Education & Training Activities by ATIP Staff

The Access to Information, Privacy and Compliance Specialist provided *Access to Information Act* training to New Employees and Project Teams totaling 29 employees.

Overview of New and/or Revised Institutional Access to Information Act-related Policies, Guidelines, Procedures and Initiatives

There were no new and/or revised policies implemented during the reporting period.

VFPA onboarded onto the federal government's new ATIP Online Management Tool (AOMT) in July 2022 and is able to receive and respond to ATIP requests through this tool.

Complaints and/or Investigations

Three complaints (two related to exemptions/exclusions and one related to a reasonable records search) were received during this reporting period. There were nine active complaints outstanding from previous reporting periods. One of these complaints was from the 2019-20 reporting period, two were from the 2020-21 reporting period and six complaints were from the 2021-22 reporting period. VFPA conducted new searches and disclosed additional records in response to these complaints.

Monitoring of Processing Time of Access to Information Requests

There was no monitoring conducted during the reporting period.

Proactive Publication under Part 2 of the Access to Information Act

VFPA is a government institution listed under Schedule 1 of the *Access to Information Act* and is required to proactively publish the following information:

- Travel expenses of its executive team and board members
- Hospitality expenses of its executive team and board members
- Reports tabled in Parliament

This information can be viewed on VFPA's website, at the following link:

https://www.portvancouver.com/transparency/

Appendix A:

Statistical Report on the Access to Information Act



t Gouvernement du Canada

Statistical Report on the Access to Information Act

Name of institution:	Vancouver Fraser Port Authority				
Reporting period:	4/1/2022	to	3/31/2023		

Section 1: Requests Under the Access to Information Act

1.1 Number of requests

	Number of Requests	
Received during reporting period		36
Outstanding from previous reporting periods		16
 Outstanding from previous reporting period 	16	
 Outstanding from more than one reporting period 	0	
Total		52
Closed during reporting period		35
Carried over to next reporting period		17
 Carried over within legislated timeline 	15	
 Carried over beyond legislated timeline 	2	

1.2 Sources of requests

Source	Number of Requests
Media	1
Academia	0
Business (private sector)	9
Organization	0
Public	25
Decline to Identify	1
Total	36

1.3 Channels of requests

Source	Number of Requests
Online	36
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	36

Section 2: Informal Requests

2.1 Number of informal requests

	Number of Requests
	0
	0
0	
0	
	0
	0
	0 0

Carried over to next reporting period	0

2.2 Channels of informal requests

Source	Number of Requests
Online	0
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	0

2.3 Completion time of informal requests

	Completion Time								
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total		
0	0	0	0	0	0	0	0		

2.4 Pages released informally

Less Than 100 Pages Released		100-500 Pages Released						an 5000 Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
0	0	0	0	0	0	0	0	0	0

2.5 Pages re-released informally

Less Than 100			-500	501-1000		1001-5000		More Than 5000	
Pages Re-released			e-released	Pages Re-released		Pages Re-released		Pages Re-released	
Number of	Pages Re-	Number of	Pages Re-	Number of	Pages Re-	Number of	Pages Re-	Number of	Pages Re-
Requests	released	Requests	released	Requests	released	Requests	released	Requests	released
0	0	0	0	0	0	0	0	0	0

Section 3: Applications to the Information Commissioner on Declining to Act on Requests

	Number of Requests
Outstanding from previous reporting period	0
Sent during reporting period	0
Total	0
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Withdrawn during reporting period	0
Carried over to next reporting period	0

Section 4: Requests Closed During the Reporting Period

4.1 Disposition and completion time

	Completion Time							
Disposition of Requests	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
All disclosed	0	2	0	2	0	0	0	4
Disclosed in part	1	3	1	8	3	2	2	20
All exempted	0	1	1	0	0	0	0	2
All excluded	0	0	0	0	0	0	0	0
No records exist	4	3	0	0	0	0	0	7
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	2	0	0	0	0	0	0	2
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
Total	7	9	2	10	3	2	2	35

4.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	0	16(2)	0	18(a)	3	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	10	20.2	0
13(1)(c)	0	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	1	16(2)(c)	0	18(d)	4	21(1)(a)	10
13(1)(e)	1	16(3)	0	18.1(1)(a)	0	21(1)(b)	3
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	3
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	7
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	13	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	4
15(1) - Def.*	0	16.3	0	20(1)(b)	11	23.1	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	24(1)	0
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	1	26	0
16(1)(a)(ii)	0	16.5	0	20(1)(d)	2		
16(1)(a)(iii)	0	16.6	0		•		
16(1)(b)	0	17	0				
16(1)(c)	4			-			
16(1)(d)	0	* I.A.: Inter	national Affairs De	ef.: Defence of Canada	S.A.: Subversive Ad	tivities	

4.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
	-	69(1)(f)	0	69.1(1)	0

4.4 Format of information released

		Electronic						
Paper	E-record	Data set	Video	Audio	Other			
0	24	0	0	0	0			

4.5 Complexity

4.5.1 Relevant pages processed and disclosed for paper and e-record formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
Number of Pages Processed	Number of Pages Disclosed	Number of Requests
7974	5941	28

4.5.2 Relevant pages processed per request disposition for paper and e-record formats by size of requests

		han 100 rocessed	100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
Disposition	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	4	22	0	0	0	0	0	0	0	0
Disclosed in part	10	360	4	733	3	1931	3	4695	0	0
All exempted	1	56	1	177	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	2	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0	0	0
Total	17	438	5	910	3	1931	3	4695	0	0

4.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.4 Relevant minutes processed per request disposition for <u>audio</u> formats by size of requests

	Less	Than 60 Minutes Processed	60 - 120	Minutes Processed	More than 120 Minutes Processed		
Disposition	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	
All disclosed	0	0	0	0	0	0	
Disclosed in part	0	0	0	0	0	0	
All exempted	0	0	0	0	0	0	
All excluded	0	0	0	0	0	0	
Request abandoned	0	0	0	0	0	0	
Neither confirmed nor denied	0	0	0	0	0	0	
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	
Total	0	0	0	0	0	0	

4.5.5 Relevant minutes processed and disclosed for video formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.6 Relevant minutes processed per request disposition for video formats by size of requests

	Less	Less Than 60 Minutes Processed		Minutes Processed	More than 120 Minutes Processed		
Disposition	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	
All disclosed	0	0	0	0	0	0	
Disclosed in part	0	0	0	0	0	0	
All exempted	0	0	0	0	0	0	
All excluded	0	0	0	0	0	0	
Request abandoned	0	0	0	0	0	0	
Neither confirmed nor denied	0	0	0	0	0	0	
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	
Total	0	0	0	0	0	0	

4.5.7 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Other	Total
All disclosed	2	0	0	2
Disclosed in part	11	4	0	15
All exempted	0	0	0	0
All excluded	1	0	0	1
Request abandoned	1	0	0	1
Neither confirmed nor denied	1	0	0	1
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	16	4	0	20

4.6 Closed requests

4.6.1 Requests closed within legislated timelines

Number of requests closed within legislated timelines	34
Percentage of requests closed within legislated timelines (%)	97.14285714

4.7 Deemed refusals

4.7.1 Reasons for not meeting legislated timelines

		Principal Reason						
Number of requests closed past the	Interference with		Internal					
legislated timelines	operations/ Workload	External Consultation	Consultation	Other				
1		0	0	1				

4.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	1	0	1
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	1	0	1

4.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 5: Extensions

5.1 Reasons for extensions and disposition of requests

		9(1 Consi		
Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations/ Workload	Section 69	Other	9(1)(c) Third-Party Notice
All disclosed	0	0	0	2
Disclosed in part	13	0	0	6
All exempted	0	0	0	0
All excluded	0	0	0	1
Request abandoned	0	0	0	1
No records exist	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	13	0	0	10

5.2 Length of extensions

	9(1)(a)	9(1 Consu			
Length of Extensions	Interference With Operations/ Workload	Section 69	Other	9(1)(c) Third-Party Notice	
30 days or less	1	0	0	0	
31 to 60 days	2	0	0	4	
61 to 120 days	8	0	0	6	
121 to 180 days	2	0	0	0	
181 to 365 days	0	0	0	0	
365 days or more	0	0	0	0	
Total	13	0	0	10	

Section 6: Fees

	F	ee Collected	I	Fee Waived	Fee Refunded	
Fee Type	Number of Requests	Amount	Number of Requests	Amount	Number of Requests	Amount
Application	36	\$180.00	0	\$0.00	0	\$0.00
Other fees	0	\$0.00	0	\$0.00	0	\$0.00
Total	36	\$180.00	0	\$0.00	0	\$0.00

Section 7: Consultations Received From Other Institutions and Organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	11	1211	0	0
Outstanding from the previous reporting period	4	404	0	0
Total	15	1615	0	0
Closed during the reporting period	14	1531	0	0
Carried over within negotiated timelines	1	84	0	0
Carried over beyond negotiated timelines	0	0	0	0

7.1 Consultations received from other Government of Canada institutions and other organizations

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

		Number of Days Required to Complete Consultation Requests								
Recommendation	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total		
Disclose entirely	2	0	3	0	0	0	0	5		
Disclose in part	1	2	4	1	0	0	0	8		
Exempt entirely	0	0	0	0	0	0	0	0		
Exclude entirely	1	0	0	0	0	0	0	1		
Consult other institution	0	0	0	0	0	0	0	0		
Other	0	0	0	0	0	0	0	0		
Total	4	2	7	1	0	0	0	14		

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

		Number	of Days Red	quired to Co	mplete Co	nsultation I	Requests	
Recommendation	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Section 8: Completion Time of Consultations on Cabinet Confidences

8.1 Requests with Legal Services

Fewer Than 100 Pages Processed			100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
Number of Days	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

8.2 Requests with Privy Council Office

		⁻ han 100 rocessed		0 Pages essed		-1000 rocessed		-5000 rocessed		nan 5000 rocessed
Number of Days	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 9: Investigations and Reports of finding

9.1 Investigations

Section 32 Notice	Subsection 30(5)	
of intention to	Ceased to	Section 35 Formal
investigate	investigate	Representations
4	2	0

9.2 Investigations and Reports of finding

	Section 37(1) Initial Rep	orts	Section 37(2) Final Reports			
Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner	Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner	
0	0	0	0	0	0	

Section 10: Court Action

10.1 Court actions on complaints

Section 41							
Complainant (1) Institution (2) Third Party (3) Privacy Commissioner (4) Total							
0	0	0	0	0			

10.2 Court actions on third party notifications under paragraph 28(1)(b)

Section 44 - under paragraph 28(1)(b) 0

Section 11: Resources Related to the Access to Information Act

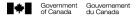
11.1 Allocated Costs

Expenditures	Amount	
Salaries		\$140,000
Overtime	\$0	
Goods and Services	\$0	
 Professional services contracts 	\$0	
Other		
Total	\$140,000	

11.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	1.100
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
Total	1.100

Note: Enter values to three decimal places.



Supplemental Statistical Report on the Access to Information Act and the Privacy Act

Name of institution:	Vancouver Fraser Port Authority				
Reporting period:	2022-04-01	to	2023-03-31		

Section 1: Capacity to Receive Requests under the Access to Information Act and the Privacy Act

Enter the number of weeks your institution was able to receive ATIP requests through the different channels.

	Number of Weeks
Able to receive requests by mail	52
Able to receive requests by email	52
Able to receive requests through the digital request service	52

Section 2: Capacity to Process Records under the Access to Information Act and the Privacy Act

2.1 Enter the number of weeks your institution was able to process paper records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Paper Records	0	0	52	52
Protected B Paper Records	0	0	52	52
Secret and Top Secret Paper Records	0	0	52	52

2.2 Enter the number of weeks your institution was able to process electronic records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Electronic Records	0	0	52	52
Protected B Electronic Records	0	0	52	52
Secret and Top Secret Electronic Records	0	0	52	52

Section 3: Open Requests and Complaints Under the Access to Information Act

3.1 Enter the number of open requests that are outstanding from previous reporting periods.

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2023	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2023	Total
Received in 2022-2023	12	4	16
Received in 2021-2022	1	0	1
Received in 2020-2021	0	0	0
Received in 2019-2020	0	0	0
Received in 2018-2019	0	0	0
Received in 2017-2018	0	0	0
Received in 2016-2017	0	0	0
Received in 2015-2016	0	0	0
Received in 2014-2015	0	0	0
Received in 2013-2014 or earlier	0	0	0
Total	13	4	17

3.2 Enter the number of open complaints with the Information Commissioner of Canada that are outstanding from previous reporting periods.

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2022-2023	3
Received in 2021-2022	6
Received in 2020-2021	2
Received in 2019-2020	1

Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017	0
Received in 2015-2016	0
Received in 2014-2015	0
Received in 2013-2014 or earlier	0
Total	12

Section 4: Open Requests and Complaints Under the Privacy Act

4.1 Enter the number of open requests that are outstanding from previous reporting periods.

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2023	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2023	Total
Received in 2022-2023	0	0	0
Received in 2021-2022	0	0	0
Received in 2020-2021	0	0	0
Received in 2019-2020	0	0	0
Received in 2018-2019	0	0	0
Received in 2017-2018	0	0	0
Received in 2016-2017	0	0	0
Received in 2015-2016	0	0	0
Received in 2014-2015	0	0	0
Received in 2013-2014 or earlier	0	0	0
Total	0	0	0

4.2 Enter the number of open complaints with the Privacy Commissioner of Canada that are outstanding from previous reporting periods.

 0	previo	54316	porun	g per	ious.	

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2022-2023	0
Received in 2021-2022	0
Received in 2020-2021	0
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017	0
Received in 2015-2016	0
Received in 2014-2015	0
Received in 2013-2014 or earlier	0
Total	0

Section 5: Social Insurance Number

Has your institution begun a new collection or a new consistent use of the SIN in 2022-2023?	No]
Section 6: Universal Access under the Privacy Act		
How many requests were received from confirmed foreign nationals outside of Canada in 2022-2023?	0	Row 1, Col. 1 of Section 6 must be equal to or less than Row 1, Co Section 1.1 of the 2022-2023 Statistical Report on the <i>Privacy Act</i>

Canadä

Appendix B:

Delegation Order

Access to Information and Privacy Act

Delegation Order

The President and Chief Executive Officer, Vancouver Fraser Port Authority, pursuant to subsection 95(1) of the *Access to Information Act* and subsection 73(1) of the *Privacy Act*, hereby delegates to the person holding the position set out in the schedule hereto, or the person occupying on an acting basis the position, to exercise the powers, duties and functions of the President and Chief Executive Officer, under the provisions of the Act and related regulations set out in the schedule opposite each position. This designation replaces all previous delegation orders.

Dated, at the City of Vancouver, this 22^{4} day of September, 2020

Juh Mur

Robin Silvester, President and Chief Executive Officer Vancouver Fraser Port Authority

SCHEDULE

Position	Access to Information Act and Regulations	Privacy Act and Regulations
Access to Information, Privacy and Compliance Specialist	Full authority	Full authority