



SPILL RESPONSE PROCEDURE

1. **Assess the Situation** – Assess the hazards and safety risks, determine the type of material spilled and **refer to SDS.**
2. **Stop the Source** – If safe to do so, stop the source of flow (e.g., close valve, plug leak, shut-off switch, etc.)
3. **Notify** – **Immediately** notify **Superintendent**, and **Site Safety**, and **VFPA** – **Tony Meysen** – **778-233-7698**
4. **Contain the Spill** – Contain and clean-up the spill using absorbent spill pads, socks, booms, drip trays, etc.
5. **Dispose of Used Materials** – Dispose of impacted material and used absorbents in hazardous waste barrels/bins.
6. **Gather the Details** – Cause of spill, what was spilled, quantity released, where and when the spill occurred, etc.
7. **Reporting** – **All spills are reportable, no matter the size!** Provide the details to the Environmental Manager.
8. **Restock Spill Kits** – Replace absorbent materials that were used in the clean-up operation.