



Meeting summary notes

North Shore Waterfront Liaison Committee

Meeting details	
Date:	March 11, 2021
Time:	8:00 a.m. – 10:00 a.m.
Location:	Online meeting via Webex
Chair:	Karen Obeck, Director Property, Facilities and Security, Seaspan (1/3 meetings)
Vice chair:	Jamiann Questa, community representative, District of North Vancouver (1/3 meetings)
Attendees:	<p>Community representatives</p> <ul style="list-style-type: none"> • Doug Ausman, City of North Vancouver • Kathy Heise, District of North Vancouver • Jamiann Questa, District of North Vancouver • Alex Tunner, District of West Vancouver • Michael Evison, District of West Vancouver <p>Indigenous representatives</p> <ul style="list-style-type: none"> • Lesley Campbell, Squamish Nation • Carleen Thomas, Tsleil-Waututh Nation <p>Municipal representatives</p> <ul style="list-style-type: none"> • Larry Orr, City of North Vancouver • Kamilah Charters-Gabaneck, District of North Vancouver • Charlene Grant, District of North Vancouver • Natalie Roizman, District of West Vancouver <p>Organizational representatives</p> <ul style="list-style-type: none"> • Tyler Banick, CN Rail • Karen Obeck, Seaspan • Kris Neely, Seaspan • Cliff Stewart, Vancouver Fraser Port Authority • Kim Stegeman-Lowe, Western Stevedoring <p>Guests</p> <ul style="list-style-type: none"> • Karen Rendek, Senior Planner, Vancouver Fraser Port Authority • Deborah Renn, Planner, Vancouver Fraser Port Authority • Pam Ryan, President, Lucent Quay Consulting Inc.
Regrets:	<ul style="list-style-type: none"> • Liane McKenna, City of North Vancouver • Lisa Dooling, Neptune Terminal • Jeanette O'Brien, Western Stevedoring (alternate)

Agenda topic	Discussion/Action items
<p>1. Welcome and introductions</p>	<ul style="list-style-type: none"> • The committee thanked Charlene Grant for all her time and efforts she contributed to the committee and wished her well as she announced her retirement. The group also welcomed the following members: <ul style="list-style-type: none"> • Tyler Banick, Manager, Public Affairs, Western Canada, CN Rail • Lesley Campbell, Planning Manager, Planning and Capital Projects, Squamish Nation • Kamilah Charters-Gabaneck, Coordinator, Corporate Planning & Reporting, City of North Vancouver
<p>1. Presentation: Vancouver Fraser Port Authority – Land Use Plan update by Karen Rendek</p>	<p>Karen provided an overview of the port authority's updated Land Use Plan</p> <ul style="list-style-type: none"> • The Land Use Plan is one of the port authority's key guiding documents. It provides a framework to guide development decisions for the use of the lands and waters managed by the Vancouver Fraser Port Authority • There are seven planning areas based on geography and port-related activities • The plan also highlights current uses and expectations for future port growth, as well as recent investments in infrastructure, development and habitat. It also shows the location of major terminals and major off-dock facilities. • There are eight land and water designations, each with a specific intent and list of appropriate uses • Any project considered on port lands or waters must be compatible with the Land Use Plan and the Vancouver Fraser Port Authority Letters Patent • The 2020 Land Use Plan is an interactive pdf and is available on the port authority's website along with the Land use planning area maps <p>Discussion highlights:</p> <ul style="list-style-type: none"> • The pandemic has led to the reforecasting of cruise. This new forecast has been incorporated in updated Land Use Plan. At this time, Transport Canada does not permit any cruise vessel activity in Canadian waters until February 2022
<p>2. Presentation: Vancouver Fraser Port Authority – Project and Environmental Review (PER) process by Deborah Renn</p>	<p>Deborah provided an overview of the port authority's project and environmental review process (PER)</p> <ul style="list-style-type: none"> • The PER process ensures environmental and legislative requirements are met. It also enables the port authority to consider potential environmental and other effects of proposed projects before making any decision that would allow a project to proceed and, if so, under what condition • A project consists of a physical activity, physical work and the location must be on federal land managed by the port authority • There are four categories that rank in complexity of the project. Category A are minor with predictable impacts, Category B may require consultation and have low potential for environmental/community impacts, Category C require consultation and have a moderate potential for environmental/community impacts and Category D also require consultation but have a high potential for environmental/community impacts • The scope of consultation is relative to the scope of potential impacts. The port authority also has the duty to consult on projects that may have the potential to impact Indigenous interests • Liaison committee feedback forms an important part of the PER process

Agenda topic	Discussion/Action items
	<p>Discussion highlights:</p> <ul style="list-style-type: none"> • While guidance documents from municipalities are used for reference, municipal bylaws do not apply to federal jurisdiction. Impacted local governments are considered local stakeholders in the PER process and receive all notifications, participate in engagement and contribute official feedback. • The reduction of cruise ships has not impacted the PER process
<p>3. Facilitated discussion: 2021 committee focus and engagement opportunities</p>	<ul style="list-style-type: none"> • The committee was sent a brief overview of the 2020 survey findings, which noted that nearly all respondents very much agree or agree that the committee is reaching its goals, running well, fully respected by membership, identifying community concerns and represents various interest of the community • The committee also found that COVID didn't impact meetings or the work of the committee • Successes from 2020: having discussions on projects, reviewing and updating the committee's Terms of Reference and successful advertorial creation and placement • Opportunities identified: starting our meeting with a safety moment, having a more concise survey, less time spent on introductions, ensuring equal opportunities for members to speak, spending more time on dialogue, especially regarding projects, creating subgroups to work on initiatives between meetings and having more rigour to sharing learned information with the community • As part of this last identified opportunity to share information with the community, all respondents noted an interest in engagement opportunities, most in both virtual and non-virtual opportunities • In addition, sharing knowledge learned in meetings with the greater community was also a common theme shared as a priority goal for the year. <p>Pam Ryan facilitated a discussion regarding potential engagement opportunities</p> <ul style="list-style-type: none"> • The purpose of the committee was reviewed • The spectrum of IAP2 which highlighted the different types of engagement was shared • The group had a brainstorm about the purpose of the committee and then split into smaller groups to discuss engagement opportunities that have worked well in the past and engagement ideas that the committee should consider <p>Discussion highlights:</p> <ul style="list-style-type: none"> • The groups agreed that the greatest value of the committee is being able to come together to share information • The group also agreed that it was important to recognize individual's capacity and time constraints for engagement and that engagement opportunities may be looked at on a case-by-case basis • A popular idea emerged that there should be a standing agenda item to invite members to talk about moments that they were able to share port-related information with the community <p>Action – Alycia to share summarized discussion report once available</p>

Agenda topic	Discussion/Action items
4. Committee admin	<ul style="list-style-type: none"> • Next meeting venue, date and time <ul style="list-style-type: none"> ○ June 17, 2021 (8-10am) • Future presentations of interest: <ul style="list-style-type: none"> • Oceanwise’s PollutionTracker program • Tsleil-Waututh water quality and wave assessment partnerships • North Shore Emergency Management Office’s initiatives for emergency preparedness • Port of Vancouver and national corridor air quality emissions • Sewage plant in North Vancouver • New North Vancouver Museum project • ECHO program Burrard Inlet initiatives • BC Marine Terminals Operators Association (BCMTOA) overview

Action items

Action Item	Lead	Status
Share summarized facilitated discussion report with committee	Alycia	In progress
Connect with Department of Fisheries and Oceans to learn about precautions in place to protect orca calves	Alycia	Completed
Online brainstorming session for ways for committee to participate in more community outreach	Alycia	Completed
Future presentation to council in 2020 - deferred	Alycia	Ongoing