

<b>North Shore Waterfront Liaison Committee – Meeting Notes</b>	
<b>DATE:</b>	December 5, 2019
<b>TIME:</b>	6:00 p.m. – 8:00 p.m.
<b>LOCATION:</b>	Vancouver Fraser Port Authority (100 The Pointe, 999 Canada Place, Vancouver)
<b>CHAIR:</b>	Doug Ausman, Community representative, City of North Vancouver (2/3 meetings)
<b>VICE CHAIR</b>	Charlene Grant, General Manager of Corporate Services, District of North Vancouver (2/3 meetings)
<b>FUTURE MEETINGS</b>	Thursday, February 20, 2020, 8:00 – 10:00 a.m. District of North Vancouver Municipal Hall (355 West Queens Road, North Vancouver)

<b>Agenda Topic</b>	<b>Discussion/Action Item</b>
1. Welcome and introductions	Roundtable introductions provided for presenters.
2. Port of Vancouver Operations Centre Tour	<p><i>Tour provided by Sean Baxter, Vancouver Fraser Port Authority</i></p> <p><u>Q &amp; A highlights:</u></p> <ul style="list-style-type: none"> <li>• The port authority’s Operations Centre is on task 24 hours a day, seven days a week.</li> <li>• The office staff, harbour patrol officers and security team monitor activities within our jurisdiction, communicate with other agencies and help coordinate response efforts in emergencies.</li> <li>• The Port of Vancouver eHub app, provides real-time insight to the operations at the Port of Vancouver, including container and cruise terminal status, port roadway and South Shore rail activities, and vessels in port. The ehub is available for free download <a href="#">online</a>.</li> </ul>
3. Presentation: Seaspans’ cruise business	<p><u>Presentation</u> by Karen, Obeck, Seaspans</p> <p><u>Q &amp; A highlights:</u></p> <ul style="list-style-type: none"> <li>• The coasting trade license for this project, which is required by Transport Canada to use a foreign or a Canadian non-duty paid vessel related to commercial marine activity within Canadian waters, was approved and posted online.</li> <li>• Time was a unique factor in this project. For example, if there was more advanced notice, there may have been ability to find hotel accommodation in Vancouver or North Vancouver rather than using a floatel.</li> <li>• One thousand, thirty-eight mattresses were recycled during the project; including passenger cabins &amp; crew. The mattresses were shipped to Canadian Mattress Recycling on Annacis Island where they were broken down into their components (wood, metal coils, filling, etc.) Canadian Mattress Recycling is limited on the amount of material that can be landfilled based on their operating permit. The recovered materials were donated or recycled.</li> <li>• There are good learnings from this project. In the future, Seaspans would like to work even closer with the city, police and local vendors to promote economic development. At this point, there has not been a commitment to any projects of the same scale.</li> </ul>

<p>4. Roundtable</p>	<p>Community:</p> <ul style="list-style-type: none"> <li>• Upgrades to the SeaBus terminal are still underway as there is a lot still left to complete.</li> <li>• Modernization of Waterfront Park is planned to begin in 2020.</li> </ul> <p>Municipal:</p> <ul style="list-style-type: none"> <li>• The District of West Vancouver’s municipal hall is currently undergoing a seismic update. This is a five year project.</li> <li>• The District of North Vancouver is heavy into work with the community on their climate emergency plan.</li> <li>• There will be a ride hailing presentation to the City of North Vancouver mayor and council. This is a position developed jointly with the Districts of North Vancouver and West Vancouver that reflects a single business license structure. The City of North Vancouver is also in the middle of transforming the Shipyards Commons into the region’s largest outdoor skating rink for the month of December.</li> </ul> <p>Industry:</p> <ul style="list-style-type: none"> <li>• Seaspac has finished building their second ship as part of their contract with Coast Guard.</li> <li>• Western Stevedoring has undergone a corporate restructuring, which sees current committee member, Dave Lucas promoted to president of Western Stevedoring Company Limited. This will require Dave to step down from the committee. We thank him for his support over the year and congratulate him in his new position. Over the past 70 years Western has grown from its core breakbulk terminals and stevedoring business diversifying into multiple sectors and with additional business unit acquisitions and/or joint ventures.</li> <li>• The strike at CN is over. They have a strategy in place to building up moving cargo slowly and softly until regular service is in place.</li> <li>• In 2021, Transport Canada will have grade crossing regulations in place. In advance, the CN team will be reviewing every crossing in Canada and will have an upgrade plan in place by 2021. Typically, grade crossings are shared responsibility between the municipality/farmer and the railway. Fees are shared as well between these groups. The cities need to know of the associated fees needed for upgrades, well in advance, to aid in budgeting. There is a need for municipalities/farmers to also connect with Transport Canada to additionally express the need for this early costing information.</li> </ul>
<p>5. Port project updates</p>	<p>Updates were provided regarding the below projects:</p> <ul style="list-style-type: none"> <li>• Land Use Plan Update</li> <li>• G3 Terminal Vancouver</li> <li>• Maplewood Marine Restoration Project</li> <li>• Mountain Highway Underpass Project</li> </ul>
<p>6. North Shore community feedback</p>	<ul style="list-style-type: none"> <li>• There were only a handful of public inquires related to the North Shore. They were related to safety, positive feedback about a construction notice and a general inquiry about the number of North Shore employees of port terminals that live elsewhere in the lower mainland.</li> </ul>

7. North Shore News Article	<ul style="list-style-type: none"> <li>The sub-committee prepared a final draft for the committee's review. There were some edits identified, which the sub-committee will incorporate for a final review at the next meeting. The aim is to have it published in the North Shore News in early 2020.</li> </ul>
8. Updating Terms of Reference discussion	<ul style="list-style-type: none"> <li>The committee learned that at the commencement of the NSWLC, it was decided there should be a rep from the BC Marine Terminal Operators Association (BCMTOA), one from North Shore Waterfront Industrial Association (NSWIA), CN and Seaspan. Western Stevedoring became the representative of the BCMTOA and Neptune was the representative from NSWIA.</li> <li>There is a lot of external interest from industry and other marine-related organizations on becoming a committee member. The discussion surrounding increasing the number of industry members will be deferred to the next meeting when all current industry members are present.</li> </ul>
9. Annual donation	<ul style="list-style-type: none"> <li>The committee decided to focus on organizations in the community that would find it difficult to find funding. Generously, Neptune Terminals, Seaspan and Western Stevedoring each matched the \$1,000 donation for a total of \$4,000 to be split between the Hollyburn Family Services Society – Seniors Safe House and the West Vancouver Adult Day Program.</li> </ul>
10. Annual survey	<ul style="list-style-type: none"> <li>Annually, committee members are surveyed to learn whether the committee is meeting its objectives, and to understand what has worked well and what can be done better. The survey also helps set priorities for the next year.</li> <li>Member were encouraged to fill out the survey at the end of the meeting or could wait to complete it online.</li> </ul> <p><b>Action</b> – Alycia to send online link to survey.</p>
11. Committee admin	<p><b>Review action items:</b></p> <ul style="list-style-type: none"> <li>Cliff to confirm requirement of projects' safety plans of projects (e.g. requirement under the PER process or through license)</li> <li><b>Response:</b> Emergency response plans are operational plans which are typically covered under lease. However, if the Vancouver Fraser Port Authority is processing a project permit for a large construction project, they will sometimes require that a construction-phase safety plan is also submitted.</li> </ul> <p><b>2020 Schedule</b></p> <ul style="list-style-type: none"> <li>Next year's schedule was confirmed. Calendar invitation will be sent for the following meeting dates: <ul style="list-style-type: none"> <li>Thursday, February 20 (8-10 a.m.)</li> <li>Thursday, April 23 (6-8 p.m.)</li> <li>Thursday, June 18 (8-10 a.m.)</li> <li>Tuesday, October 20 (6-8 p.m.)</li> <li>Thursday, December 10 (6-8 p.m.)</li> </ul> </li> </ul> <p><b>Committee administration:</b></p> <ul style="list-style-type: none"> <li>Chair, Doug Ausman (community), Vice-chair, Charlene Grant (municipal)</li> </ul>

	<ul style="list-style-type: none"> <li>• Next meeting date: Thursday, February 20, 8:00 a.m.</li> <li>• Location: District of North Vancouver Municipal Hall (355 West Queens Road, North Vancouver)</li> </ul> <p><b>Future presentations of interest:</b></p> <ul style="list-style-type: none"> <li>• North Shore Emergency Management Office’s initiatives for emergency preparedness</li> <li>• Port of Vancouver and national corridor air quality emissions</li> <li>• Aquarium on “Pollution in the Ocean”</li> <li>• Response capabilities (including vessel stats, information about the Marathassa spill and the Centerm fire)</li> <li>• Sewage plant in North Vancouver</li> <li>• New North Vancouver Museum project</li> </ul>
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**Action items**

<b>Action</b>	<b>Lead</b>	<b>Status/deadline</b>
Send committee members online link to annual survey	Alycia	Completed
Joslyn to provide details about CN’s tree planting event.	Joslyn	Completed
Liane and Michael to research senior care centres in their communities.	Liane and Michael	Completed
Cliff to confirm requirement of projects’ safety plans of projects (e.g. requirement under the PER process or through license)	Cliff	Completed
Reach out to community representatives to confirm their terms of service	Ram ( <i>Alycia as of October 7</i> )	Completed
Update committee terms of reference and send to committee for review.	Ram ( <i>Alycia as of October 7</i> )	Deferred to February 20, 2020
Determine how specific industry organizations were selected to be a part of the committee.	Ram ( <i>Alycia as of October 7</i> )	Completed
Future presentation to council in 2020 - deferred	Ram ( <i>Alycia as of October 7</i> )	Ongoing

**Attendance**

**Presenters/Guests:**

Sean Baxter, Vancouver Fraser Port Authority	In attendance
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**City of North Vancouver:**

Doug Ausman, Community Representative	In attendance
Liane McKenna, Community Representative	<i>Regrets</i>
Larry Orr, Manager, Lands and Business Services, Community Development, City of North Vancouver	In attendance

**District of North Vancouver:**

Jamiann Questa, Community Representative	In attendance
Kathy Heise, Community Representative	In attendance
Charlene Grant, General Manager of Corporate Services, District of North Vancouver	In attendance

**District of West Vancouver:**

Michael Evison, Community Representative	In attendance
Alex Tunner, Community Representative	In attendance
Kristi Merilees, Manager of Community Relations, District of West Vancouver	In attendance
Ania Mafi, Community Relations & Communications Advisor, District of West Vancouver	<i>Regrets</i>

**Industry:**

Dave Lucas, Western Stevedoring - Representing Wharf Operators Association	<i>Regrets</i>
Jeanette O'Brien, Western Stevedoring	In attendance
Lisa Dooling, Neptune Bulk Terminals Canada – representing North Shore Waterfront Industrial Association	<i>Regrets</i>
Joslyn Young, CN	In attendance
Karen Obeck, Seaspan	In attendance
Corinna Bork, Seaspan	<i>Regrets</i>

**Vancouver Fraser Port Authority:**

Cliff Stewart, Vice President, Infrastructure	In attendance
Alycia Majorkiewicz-Ata, Municipal and Stakeholder Relations Advisor	In attendance
Naomi Horsford, Manager, Municipal and Stakeholder Relations	<i>Regrets</i>