

**ANNUAL REPORT TO PARLIAMENT**

**ACCESS TO INFORMATION ACT**

**REPORTING PERIOD:  
APRIL 1, 2017 TO MARCH 31, 2018**

## **Introduction**

The role of the Vancouver Fraser Port Authority (“VFPA”) is to responsibly facilitate Canada’s trade through the Port of Vancouver, the country’s largest port. Accountable to the Minister of Transport, we manage federal lands, water and assets along hundreds of kilometres of shoreline, bordering 16 municipalities and intersecting the asserted and established traditional territories and treaty lands of several Coast Salish Peoples. Guided by a vision for a sustainable port, we work for the benefit of all Canadians.

The purpose of the *Access to Information Act* is to provide the public a right of access to information to records under the control of a government institution, that necessary exceptions to the right of access should be limited and specific and that decisions on the disclosure of government information should be reviewed independently of government.

The Annual Report is prepared for and tabled in Parliament in accordance with Section 72 of the *Access to Information Act*.

The mandate of the VFPA is to comply with the *Access to Information Act*, the principles of open government from which it is derived and for making any required decisions.

## **Vancouver Fraser Port Authority ATIP Office Organization Structure**

The ATIP Coordinator reports to the Head of the Institution who is the President and Chief Executive Officer. Written or email access requests are directed to the ATIP Coordinator, who processes the application fee, opens a file and coordinates the duties imposed by the legislation. The ATIP Coordinator maintains this system to account for all deliberations and decisions taken concerning each request.

## **Statistics & Interpretation of Statistics**

The VFPA received eight requests during the reporting period April 1, 2017 to March 31, 2018. There were three outstanding requests from the previous reporting period. One of the requests for the current reporting period has been carried over to the next reporting period.

The requests received and completed during the reporting period originated from four of the six source categories: Media, Business (Private Sector), Organization and Public.

Attached is the Form TBS/SCT 350-63 “Statistical Report on the Access to Information Act,” which provides statistical data on formal access requests received by the VFPA. Of the ten requests that were completed during the reporting period, five were disclosed in full, two were disclosed in part, two no records existed and one was transferred. There were two exemptions invoked based on subsection 20(1)(b), two exemptions invoked based on subsection 23, and one exemption invoked based on each of subsections 14(a), 18(a), 18(b), 18(d), 19(1), 20(1)(c), 20(1)(d), and 21(1)(a) of the *Act*.

Following is a summary table for the last 5 reporting periods.

| Reporting Period                                    | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|---|-----------|-----------|-----------|-----------|-----------|
| Number of Requests                                  | 42        | 9         | 22        | 10        | 8         |
| Average Response Time                               | 43.8 days | 43.5 days | 28.1 days | 43.1 days | 28.6 days |
| Extensions (external consultations)                 | 24        | 7         | 3         | 3         | 3         |
| Consultations for government and other Institutions | 11        | 6         | 16        | 12        | 7         |
| Average Response Time                               | 10 days   | 10.5 days | 8.4 days  | 8.9 days  | 5.6 days  |

### **Access to Information-Related Education & Training Activities by ATIP Staff**

The ATIP Coordinator provided *Access to Information Act* training to Department Directors and Department Administrative Assistants totaling 30 employees. The ATIP Coordinator attended the Privacy and Access Council Conference during the reporting period.

### **Overview of New and/or Revised Institutional Access to Information Act-related Policies & Procedures Implemented**

There were no new and/or revised policies and procedures implemented during the reporting period.

### **Complaints and/or Investigations**

The complaint from reporting period 2013-2014 regarding the assessing of copying fees was resolved in this reporting period. Although the Commissioner found another type of fee could have been applied, due to the delay caused by the copying fee issue it was recommended VFPA not assess those fees. VFPA released the information in electronic format to the requestor at no charge.

There is one unresolved *Access to Information Act* complaint from the 2016-2017 reporting period concerning a requestor's assertion that exemptions were improperly applied.

### **Monitoring of Processing Time of Access to Information Requests**

There was no monitoring conducted during the reporting period.



## Statistical Report on the *Access to Information Act*

Name of institution: Vancouver Fraser Port Authority

Reporting period: 2017-04-01 to 2018-03-31

### Part 1: Requests Under the *Access to Information Act*

#### 1.1 Number of requests

|  | Number of Requests |
|--|--------------------|
| Received during reporting period           | 8                  |
| Outstanding from previous reporting period | 3                  |
| <b>Total</b>                               | <b>11</b>          |
| Closed during reporting period             | 10                 |
| Carried over to next reporting period      | 1                  |

#### 1.2 Sources of requests

| Source                    | Number of Requests |
|---------------------------|--------------------|
| Media                     | 1                  |
| Academia                  | 0                  |
| Business (private sector) | 3                  |
| Organization              | 2                  |
| Public                    | 2                  |
| Decline to Identify       | 0                  |
| <b>Total</b>              | <b>8</b>           |

#### 1.3 Informal requests

| Completion Time |               |               |                |                 |                 |                    | Total |
|-----------------|---------------|---------------|----------------|-----------------|-----------------|--------------------|-------|
| 1 to 15 Days    | 16 to 30 Days | 31 to 60 Days | 61 to 120 Days | 121 to 180 Days | 181 to 365 Days | More Than 365 Days |       |
| 3               | 0             | 0             | 0              | 0               | 0               | 0                  | 3     |

**Note:** All requests previously recorded as “treated informally” will now be accounted for in this section only.

## Part 2: Requests Closed During the Reporting Period

### 2.1 Disposition and completion time

| Disposition of Requests      | Completion Time |               |               |                |                 |                 |                    | Total     |
|------------------------------|-----------------|---------------|---------------|----------------|-----------------|-----------------|--------------------|-----------|
|                              | 1 to 15 Days    | 16 to 30 Days | 31 to 60 Days | 61 to 120 Days | 121 to 180 Days | 181 to 365 Days | More Than 365 Days |           |
| All disclosed                | 3               | 1             | 1             | 0              | 0               | 0               | 0                  | 5         |
| Disclosed in part            | 0               | 0             | 0             | 2              | 0               | 0               | 0                  | 2         |
| All exempted                 | 0               | 0             | 0             | 0              | 0               | 0               | 0                  | 0         |
| All excluded                 | 0               | 0             | 0             | 0              | 0               | 0               | 0                  | 0         |
| No records exist             | 2               | 0             | 0             | 0              | 0               | 0               | 0                  | 2         |
| Request transferred          | 1               | 0             | 0             | 0              | 0               | 0               | 0                  | 1         |
| Request abandoned            | 0               | 0             | 0             | 0              | 0               | 0               | 0                  | 0         |
| Neither confirmed nor denied | 0               | 0             | 0             | 0              | 0               | 0               | 0                  | 0         |
| <b>Total</b>                 | <b>6</b>        | <b>1</b>      | <b>1</b>      | <b>2</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>           | <b>10</b> |

### 2.2 Exemptions

| Section       | Number of Requests | Section    | Number of Requests | Section    | Number of Requests | Section  | Number of Requests |
|---------------|--------------------|------------|--------------------|------------|--------------------|----------|--------------------|
| 13(1)(a)      | 0                  | 16(2)      | 0                  | 18(a)      | 1                  | 20.1     | 0                  |
| 13(1)(b)      | 0                  | 16(2)(a)   | 0                  | 18(b)      | 1                  | 20.2     | 0                  |
| 13(1)(c)      | 0                  | 16(2)(b)   | 0                  | 18(c)      | 0                  | 20.4     | 0                  |
| 13(1)(d)      | 0                  | 16(2)(c)   | 0                  | 18(d)      | 1                  | 21(1)(a) | 1                  |
| 13(1)(e)      | 0                  | 16(3)      | 0                  | 18.1(1)(a) | 0                  | 21(1)(b) | 0                  |
| 14            | 0                  | 16.1(1)(a) | 0                  | 18.1(1)(b) | 0                  | 21(1)(c) | 0                  |
| 14(a)         | 1                  | 16.1(1)(b) | 0                  | 18.1(1)(c) | 0                  | 21(1)(d) | 0                  |
| 14(b)         | 0                  | 16.1(1)(c) | 0                  | 18.1(1)(d) | 0                  | 22       | 0                  |
| 15(1)         | 0                  | 16.1(1)(d) | 0                  | 19(1)      | 1                  | 22.1(1)  | 0                  |
| 15(1) - I.A.* | 0                  | 16.2(1)    | 0                  | 20(1)(a)   | 0                  | 23       | 2                  |
| 15(1) - Def.* | 0                  | 16.3       | 0                  | 20(1)(b)   | 2                  | 24(1)    | 0                  |
| 15(1) - S.A.* | 0                  | 16.4(1)(a) | 0                  | 20(1)(b.1) | 0                  | 26       | 0                  |
| 16(1)(a)(i)   | 0                  | 16.4(1)(b) | 0                  | 20(1)(c)   | 1                  |          |                    |
| 16(1)(a)(ii)  | 0                  | 16.5       | 0                  | 20(1)(d)   | 1                  |          |                    |
| 16(1)(a)(iii) | 0                  | 17         | 0                  |            |                    |          |                    |
| 16(1)(b)      | 0                  |            |                    |            |                    |          |                    |
| 16(1)(c)      | 0                  |            |                    |            |                    |          |                    |
| 16(1)(d)      | 0                  |            |                    |            |                    |          |                    |

\* I.A.: International Affairs    Def.: Defence of Canada    S.A.: Subversive Activities

## 2.3 Exclusions

| Section | Number of Requests | Section  | Number of Requests | Section         | Number of Requests |
|---------|--------------------|----------|--------------------|-----------------|--------------------|
| 68(a)   | 0                  | 69(1)    | 0                  | 69(1)(g) re (a) | 0                  |
| 68(b)   | 0                  | 69(1)(a) | 0                  | 69(1)(g) re (b) | 0                  |
| 68(c)   | 0                  | 69(1)(b) | 0                  | 69(1)(g) re (c) | 0                  |
| 68.1    | 0                  | 69(1)(c) | 0                  | 69(1)(g) re (d) | 0                  |
| 68.2(a) | 0                  | 69(1)(d) | 0                  | 69(1)(g) re (e) | 0                  |
| 68.2(b) | 0                  | 69(1)(e) | 0                  | 69(1)(g) re (f) | 0                  |
|         |                    | 69(1)(f) | 0                  | 69.1(1)         | 0                  |

## 2.4 Format of information released

| Disposition       | Paper | Electronic | Other Formats |
|-------------------|-------|------------|---------------|
| All disclosed     | 0     | 4          | 1             |
| Disclosed in part | 0     | 2          | 0             |
| <b>Total</b>      | 0     | 6          | 1             |

## 2.5 Complexity

### 2.5.1 Relevant pages processed and disclosed

| Disposition of Requests      | Number of Pages Processed | Number of Pages Disclosed | Number of Requests |
|------------------------------|---------------------------|---------------------------|--------------------|
| All disclosed                | 139                       | 114                       | 5                  |
| Disclosed in part            | 922                       | 690                       | 2                  |
| All exempted                 | 0                         | 0                         | 0                  |
| All excluded                 | 0                         | 0                         | 0                  |
| Request abandoned            | 0                         | 0                         | 0                  |
| Neither confirmed nor denied | 0                         | 0                         | 0                  |

### 2.5.2 Relevant pages processed and disclosed by size of requests

| Disposition                  | Less Than 100 Pages Processed |                 | 101-500 Pages Processed |                 | 501-1000 Pages Processed |                 | 1001-5000 Pages Processed |                 | More Than 5000 Pages Processed |                 |
|------------------------------|-------------------------------|-----------------|-------------------------|-----------------|--------------------------|-----------------|---------------------------|-----------------|--------------------------------|-----------------|
|                              | Number of Requests            | Pages Disclosed | Number of Requests      | Pages Disclosed | Number of Requests       | Pages Disclosed | Number of Requests        | Pages Disclosed | Number of Requests             | Pages Disclosed |
| All disclosed                | 5                             | 114             | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| Disclosed in part            | 0                             | 0               | 1                       | 224             | 1                        | 466             | 0                         | 0               | 0                              | 0               |
| All exempted                 | 0                             | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| All excluded                 | 0                             | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| Request abandoned            | 0                             | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| Neither confirmed nor denied | 0                             | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| <b>Total</b>                 | 5                             | 114             | 1                       | 224             | 1                        | 466             | 0                         | 0               | 0                              | 0               |

### 2.5.3 Other complexities

| Disposition           | Consultation Required | Assessment of Fees | Legal Advice Sought | Other    | Total    |
|-----------------------|-----------------------|--------------------|---------------------|----------|----------|
| All disclosed         | 1                     | 0                  | 0                   | 0        | 1        |
| Disclosed in part     | 2                     | 0                  | 0                   | 0        | 2        |
| All exempted          | 0                     | 0                  | 0                   | 0        | 0        |
| All excluded          | 0                     | 0                  | 0                   | 0        | 0        |
| Request abandoned     | 0                     | 0                  | 0                   | 0        | 0        |
| Neither confirmed nor | 0                     | 0                  | 0                   | 0        | 0        |
| <b>Total</b>          | <b>3</b>              | <b>0</b>           | <b>0</b>            | <b>0</b> | <b>3</b> |

### 2.6 Deemed refusals

#### 2.6.1 Reasons for not meeting statutory deadline

| Number of Requests Closed Past the Statutory Deadline | Principal Reason |                       |                       |       |
|---|------------------|-----------------------|-----------------------|-------|
|   | Workload         | External Consultation | Internal Consultation | Other |
| 3   | 0                | 3                     | 0                     | 0     |

#### 2.6.2 Number of days past deadline

| Number of Days Past Deadline | Number of Requests Past Deadline Where No Extension Was Taken | Number of Requests Past Deadline Where An Extension Was Taken | Total    |
|------------------------------|---|---|----------|
| 1 to 15 days                 | 0   | 0   | 0        |
| 16 to 30 days                | 0   | 0   | 0        |
| 31 to 60 days                | 0   | 1   | 1        |
| 61 to 120 days               | 0   | 2   | 2        |
| 121 to 180 days              | 0   | 0   | 0        |
| 181 to 365 days              | 0   | 0   | 0        |
| More than 365 days           | 0   | 0   | 0        |
| <b>Total</b>                 | <b>0</b>  | <b>3</b>  | <b>3</b> |

### 2.7 Requests for translation

| Translation Requests | Accepted | Refused  | Total    |
|----------------------|----------|----------|----------|
| English to French    | 0        | 0        | 0        |
| French to English    | 0        | 0        | 0        |
| <b>Total</b>         | <b>0</b> | <b>0</b> | <b>0</b> |

## Part 3: Extensions

### 3.1 Reasons for extensions and disposition of requests

| Disposition of Requests Where an Extension Was Taken | 9(1)(a)<br>Interference With Operations | 9(1)(b)<br>Consultation |       | 9(1)(c)<br>Third-Party Notice |
|--|---|-------------------------|-------|-------------------------------|
|  |   | Section 69              | Other |                               |
| All disclosed  | 0                                       | 0                       | 0     | 1                             |
| Disclosed in part                                    | 0                                       | 0                       | 0     | 2                             |
| All exempted   | 0                                       | 0                       | 0     | 0                             |
| All excluded   | 0                                       | 0                       | 0     | 0                             |
| No records exist                                     | 0                                       | 0                       | 0     | 0                             |
| Request abandoned                                    | 0                                       | 0                       | 0     | 0                             |
| <b>Total</b>   | 0                                       | 0                       | 0     | 3                             |

### 3.2 Length of extensions

| Length of Extensions | 9(1)(a)<br>Interference With Operations | 9(1)(b)<br>Consultation |       | 9(1)(c)<br>Third-Party Notice |
|----------------------|---|-------------------------|-------|-------------------------------|
|                      |   | Section 69              | Other |                               |
| 30 days or less      | 0                                       | 0                       | 0     | 0                             |
| 31 to 60 days        | 0                                       | 0                       | 0     | 3                             |
| 61 to 120 days       | 0                                       | 0                       | 0     | 0                             |
| 121 to 180 days      | 0                                       | 0                       | 0     | 0                             |
| 181 to 365 days      | 0                                       | 0                       | 0     | 0                             |
| 365 days or more     | 0                                       | 0                       | 0     | 0                             |
| <b>Total</b>         | 0                                       | 0                       | 0     | 3                             |

## Part 4: Fees

| Fee Type           | Fee Collected      |        | Fee Waived or Refunded |        |
|--------------------|--------------------|--------|------------------------|--------|
|                    | Number of Requests | Amount | Number of Requests     | Amount |
| Application        | 0                  | \$40   | 0                      | \$0    |
| Search             | 0                  | \$0    | 0                      | \$0    |
| Production         | 0                  | \$0    | 0                      | \$0    |
| Programming        | 0                  | \$0    | 0                      | \$0    |
| Preparation        | 0                  | \$0    | 0                      | \$0    |
| Alternative format | 0                  | \$0    | 0                      | \$0    |
| Reproduction       | 0                  | \$0    | 0                      | \$0    |
| <b>Total</b>       | 0                  | \$40   | 0                      | \$0    |



## Part 5: Consultations Received From Other Institutions and Organizations

### 5.1 Consultations received from other Government of Canada institutions and organizations

| Consultations                                  | Other Government of Canada Institutions | Number of Pages to Review | Other Organizations | Number of Pages to Review |
|--|---|---------------------------|---------------------|---------------------------|
| Received during reporting period               | 6                                       | 223                       | 1                   | 4                         |
| Outstanding from the previous reporting period | 0                                       | 0                         | 0                   | 0                         |
| <b>Total</b>                                   | 6                                       | 223                       | 1                   | 4                         |
| Closed during the reporting period             | 6                                       | 0                         | 1                   | 0                         |
| Pending at the end of the reporting period     | 0                                       | 223                       | 0                   | 4                         |

### 5.2 Recommendations and completion time for consultations received from other Government of Canada institutions

| Recommendation            | Number of Days Required to Complete Consultation Requests |               |               |                |                 |                 |                    | Total |
|---------------------------|---|---------------|---------------|----------------|-----------------|-----------------|--------------------|-------|
|                           | 1 to 15 Days  | 16 to 30 Days | 31 to 60 Days | 61 to 120 Days | 121 to 180 Days | 181 to 365 Days | More Than 365 Days |       |
| Disclose entirely         | 5   | 0             | 0             | 0              | 0               | 0               | 0                  | 5     |
| Disclose in part          | 1   | 0             | 0             | 0              | 0               | 0               | 0                  | 1     |
| Exempt entirely           | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| Exclude entirely          | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| Consult other institution | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| Other                     | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| <b>Total</b>              | 6   | 0             | 0             | 0              | 0               | 0               | 0                  | 6     |

### 5.3 Recommendations and completion time for consultations received from other organizations

| Recommendation            | Number of Days Required to Complete Consultation Requests |               |               |                |                 |                 |                    | Total |
|---------------------------|---|---------------|---------------|----------------|-----------------|-----------------|--------------------|-------|
|                           | 1 to 15 Days  | 16 to 30 Days | 31 to 60 Days | 61 to 120 Days | 121 to 180 Days | 181 to 365 Days | More Than 365 Days |       |
| Disclose entirely         | 1   | 0             | 0             | 0              | 0               | 0               | 0                  | 1     |
| Disclose in part          | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| Exempt entirely           | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| Exclude entirely          | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| Consult other institution | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| Other                     | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| <b>Total</b>              | 1   | 0             | 0             | 0              | 0               | 0               | 0                  | 1     |

## Part 6: Completion Time of Consultations on Cabinet Confidences

### 6.1 Requests with Legal Services

| Number of Days | Fewer Than 100 Pages Processed |                 | 101-500 Pages Processed |                 | 501-1000 Pages Processed |                 | 1001-5000 Pages Processed |                 | More Than 5000 Pages Processed |                 |
|----------------|--------------------------------|-----------------|-------------------------|-----------------|--------------------------|-----------------|---------------------------|-----------------|--------------------------------|-----------------|
|                | Number of Requests             | Pages Disclosed | Number of Requests      | Pages Disclosed | Number of Requests       | Pages Disclosed | Number of Requests        | Pages Disclosed | Number of Requests             | Pages Disclosed |
| 1 to 15        | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 16 to 30       | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 31 to 60       | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 61 to 120      | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 121 to 180     | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 181 to 365     | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| More than 365  | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| <b>Total</b>   | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |

### 6.2 Requests with Privy Council Office

| Number of Days | Fewer Than 100 Pages Processed |                 | 101-500 Pages Processed |                 | 501-1000 Pages Processed |                 | 1001-5000 Pages Processed |                 | More Than 5000 Pages Processed |                 |
|----------------|--------------------------------|-----------------|-------------------------|-----------------|--------------------------|-----------------|---------------------------|-----------------|--------------------------------|-----------------|
|                | Number of Requests             | Pages Disclosed | Number of Requests      | Pages Disclosed | Number of Requests       | Pages Disclosed | Number of Requests        | Pages Disclosed | Number of Requests             | Pages Disclosed |
| 1 to 15        | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 16 to 30       | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 31 to 60       | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 61 to 120      | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 121 to 180     | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 181 to 365     | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| More than 365  | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| <b>Total</b>   | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |

## Part 7: Complaints and Investigations

| Section 32 | Section 35 | Section 37 | Total |
|------------|------------|------------|-------|
| 0          | 0          | 0          | 0     |

## Part 8: Court Action

| Section 41 | Section 42 | Section 44 | Total |
|------------|------------|------------|-------|
| 0          | 0          | 0          | 0     |

**Part 9: Resources Related to the *Access to Information Act***

**9.1 Costs**

| Expenditures                      |     | Amount          |
|-----------------------------------|-----|-----------------|
| Salaries                          |     | \$45,000        |
| Overtime                          |     | \$0             |
| Goods and Services                |     | \$0             |
| • Professional services contracts | \$0 |                 |
| • Other                           | \$0 |                 |
| <b>Total</b>                      |     | <b>\$45,000</b> |

**9.2 Human Resources**

| Resources                        | Person Years Dedicated to Access to Information Activities |
|----------------------------------|--|
| Full-time employees              | 1.10   |
| Part-time and casual employees   | 0.00   |
| Regional staff                   | 0.00   |
| Consultants and agency personnel | 0.00   |
| Students                         | 0.00   |
| <b>Total</b>                     | <b>1.10</b>  |

**Note:** Enter values to two decimal places.