

## North Shore Waterfront Liaison Committee – Meeting Notes

<b>DATE:</b>	December 3, 2015
<b>TIME:</b>	8:00 am – 10:00 am
<b>LOCATION:</b>	Neptune – Boardroom
<b>CHAIR</b>	Kristi Merilees, District of West Vancouver
<b>VICE CHAIR</b>	Jillian Cooke, Community Representative, District of North Vancouver

Agenda Topic	Discussion/Action Items
<p>1. Welcomes and introductions; review of meeting notes and follow up on actions</p>	<p>Special welcome to new member, Michael Evison, community member from the District of West Vancouver.</p> <p>The meeting notes were approved.</p> <p><b>Respond to Sandra in regards to CN, copy Jillian and Glen.</b> Deferred to next meeting.</p> <p><b>Anti-whistling bylaw in District: When recruiting for CNV community representatives, try to make sure that there is LLR area representation.</b> As clarified by Glen Webb, the question was about at-grade crossing rather than the previously believed overpasses. Following up with Charlene Grant at the district.</p> <p><b>Action:</b> Frances will follow-up with Charlene and provide clarification to the committee in regards to whether the response referred to at-grade crossings or overpasses.</p>
<p>2. Committee administration</p>	<p><b>2016 dates and locations</b> Port Metro Vancouver will email proposed dates early in the New Year.</p> <p><b>Action:</b> Suggested 2016 meeting date emailed to the committee.</p> <p><b>Christmas donation</b> The committee had decided to split \$1000 equally between the North Shore Youth Safe House and North Shore Rescue. Port Metro Vancouver will be in touch with members to organize a cheque presentation to each association. Pictures from the presentation can be used for community outreach purposes.</p> <p><b>North Shore community complaints</b> Port Metro Vancouver received a handful of North Shore related complaints from September 9 to November 30. Complaints ranged from siren noise to debris on port land to suspected coal dust on a resident’s patio. In response to the coal dust complaint, Neptune sampled the particles, which turned out negative and delivered these results to the community members, in person.</p>

	<p>There was another complaint about anchorage in West Vancouver and a request for its removal. Port Metro Vancouver will not look at a process for removal of the anchorage as it is not feasible due to need. Ron Sanders explained that the length of time that a ship is in anchor can depend on the ship and its circumstances (ex. being cleaned or going through negotiations). West Vancouver anchorages are used as a last resort.</p> <p><b>Action:</b> Port Metro Vancouver to confirm process for creating anchorages outside of the port authority’s jurisdiction, as well as will send a map of Port Metro Vancouver’s anchorages.</p> <p>There were also complaints related to construction noise at the Polygon Cates Landing site. Construction work needed to occur at night due to access created by low tides. Port Metro Vancouver is working with Polygon to find a resolution for residents.</p> <p><b>Committee correspondence</b> Promotion of <i>Ghost Passages of the McKenzie Shipyard</i> art show was forwarded to the committee.</p> <p>Glen suggested that the committee take some time to read page 29 of the <a href="#">Brookings Institute Report</a>.</p> <p>Seaspan shared media releases celebrating the start of construction on their new corporate head office, as well as their response to Canada’s decision to award sole-source contract to Davie Shipyard.</p>
<p>3. Communications subcommittee update</p>	<p><b>Postcard</b> A promotional NSWLC postcard is being developed with intent for placement in municipal libraries, halls and other public community venues. Members expressed value in having a postcard available for the community. Port Metro Vancouver also mentioned that they would connect with their Community Relations Team for distribution when attending North Shore community events. The postcard will also be posted on the port’s authority’s website as a PDF.</p> <p><b>Action:</b> Members are encourage to provide edits/suggestion to the Communications subcommittee. The District of West Vancouver’s logo will also need to be updated.</p> <p><b>Website</b> With the goal of encouraging community outreach, the District and City’s websites have been updated with relevant NSWLC information. Port Metro Vancouver’s NSWLC website page has also been updated to focus on being more inviting to the community.</p>
<p>4. Debrief on presentation to resident association</p>	<p>Jillian and Glen presented to community group “Federation of North Vancouver Community Associations (FONVCA).” The group was receptive and especially interested in learning more about residential docks. The group also asked to see the plan for the Lynn Creek viewing platform.</p> <p>Port Metro Vancouver explained the residential docks situation has been challenging and that the port authority is hoping to resolve the situation in 2016. Port Metro Vancouver is responsible for residential</p>

	<p>docks in Indian Arm, Belcarra and Port Moody (West Vancouver doesn't allow recreational docks). The port authority is also responsible for water lot leases within its jurisdiction. However, many residents do not realize that the water lot in front of their house is within Port Metro Vancouver's jurisdiction and does not belong to the property. There are also significant issues regarding encroachments.</p> <p>Port Metro Vancouver has placed a moratorium on the building of new recreational docks while a process is being determined. The process is being looked at through the lens of the Permit and Environmental Review (PER) Process to establish standards.</p> <p>Larry Orr suggested for Port Metro Vancouver to connect with the Real Estate Board of Vancouver, to help educate future property owners on encroachment issues and information around water lots.</p> <p><b>Action:</b> Port Metro Vancouver to present on recreational docks at future meeting.</p> <p>As a follow-up to their meeting, Jillian and Glen sent FONVCA links to Port 2050 and other relevant documents. They will reconnect with the group in the new year.</p> <p><b>Action:</b> Port Metro Vancouver to send a port jurisdiction map to the committee.</p>
<p>5. Project Updates</p>	<p><b>Cargill</b></p> <ul style="list-style-type: none"> <li>Phase 1 construction is well underway on their rail improvement project. This phase includes upgrade receiving equipment, removal and installation of new south retaining wall and new east/west tracks four and five and lead track. To date, most work has occurred inside the terminal itself. Track work is expected to begin in the spring.</li> </ul> <p><b>Univar</b></p> <ul style="list-style-type: none"> <li>Construction is underway on retrofitting a tank to handle additional product. The first rail car to offload is expected in December.</li> </ul> <p><b>Seaspan</b></p> <ul style="list-style-type: none"> <li>Construction of the new office, started last week. The new office will be four stories high and will feature sustainable and green initiatives. Please connect with Jeff Taylor with any questions.</li> </ul> <p><b>Action:</b> Jeff to share new Seaspan office renderings with the committee.</p> <p><b>G3</b></p> <ul style="list-style-type: none"> <li>G3 has submitted an application to Port Metro Vancouver to construct a state-of-the-art export grain terminal. Annual throughput is estimated at eight million metric tonnes. G3 has completed pre-consultation. Formal consultation will likely begin in January in which G3 is required to conduct a 20</li> </ul>

	<p>business day public consultation period. Visit the <a href="#">port authority's website</a> for more details.</p> <p><b>Action:</b> Port Metro Vancouver to look into work being done at Lynnterm.</p>
6. Year-end surveys	Group allocated 20 mins to fill out end of year survey.
7. Priorities for 2016	<p><b>Create a 2016 working plan.</b> The NSWLC strategic plan (from a couple years past) as well as the recent survey feedback will be used to help to inform a working plan for 2016. Port Metro Vancouver will use these documents to develop a draft plan as a starting point for the committee. Time will be set aside in the new year for a strategic planning session to develop a robust working plan.</p> <p><b>Action:</b> Port Metro Vancouver to develop draft working plan and share alongside past strategic plan and survey results with the committee.</p>
8. Other business	<p>Jillian Cooke ask for some clarification around the role of the North Shore Industrial Waterfront Association and the BC Wharf Operators Association representatives at NSWLC, and how communication is shared with each of these associations' membership.</p> <p><b>Action:</b> Ron to follow-up with Tony Nardi and Naomi with Western Stevedoring in regards to communication with North Shore Industrial Waterfront Association and the BC Wharf Operators Association membership.</p> <p>Larry Orr made a suggestion to Port Metro Vancouver to keep NSWLC and other advisory groups top of mind when developing new policy and procedures. The recent PER Review was raised as an example of a missed opportunity to consult with the committee.</p> <p><b>Action:</b> Port Metro Vancouver to present on PER at future meeting.</p>
9. Next meeting	5:30 pm, Thursday, January 14, 2015 City of North Vancouver - TBD

Action	Lead
Responding to Sandra in regards to CN update was deferred to next meeting.	Frances Tang-Graham
Follow-up with Charlene and provide clarification to the committee in regards to whether the response referred to at-grade crossings or overpasses before the next meeting.	Frances Tang-Graham
Suggest 2016 meeting dates.	Frances Tang-Graham
Confirm process for creating anchorages outside of Port Metro Vancouver's jurisdiction, as well as send a map of Port Metro Vancouver's anchorages.	Naomi Horsford

Members to provide post card edits/suggestion to the Communications subcommittee.	All
Port Metro Vancouver to present on recreational docks at future meeting.	Frances Tang-Graham
Send a port jurisdiction map to the committee.	Naomi Horsford
Share new Seaspan office renderings with the committee.	Jeff Taylor
Share Lynnterm project updates (if any).	Naomi Horsford
Develop draft working plan and share past strategic plan and survey results with the committee.	Naomi Horsford and Frances Tang-Graham
Investigate communication means of North Shore Industrial Waterfront Association and the BC Wharf Operators Association representatives.	Ron Sanders (Neptune) and Naomi Horsford (Western Stevedoring)
Port Metro Vancouver to present on PER process at future meeting.	Frances Tang-Graham

## Attendance

### City of North Vancouver:

Heather Drugge, Community Representative	In attendance
Ian McMurdo, Community Representative	In attendance
Larry Orr, Manager, Lands and Business Services, Community Development, City of North Vancouver	In attendance

### District of North Vancouver:

Glen Webb, Community Representative	In attendance
Jillian Cooke, Community Representative	In attendance
Charlene Grant, Manager, Corporate Planning & Projects, District of North Vancouver	Regrets

### District of West Vancouver:

Michael Evison, Community Representative	In attendance
Alex Tunner, Community Representative	In attendance
Kristi Merilees, Manager of Community Relations, District of West Vancouver	In attendance

### Industry:

Jeanette O'Brien, Western Stevedoring - Representing Wharf Operators Association	Regrets
Dave Lucas, Western Stevedoring - Representing Wharf Operators Association	Regrets
Ron Sander, Neptune Bulk Terminals Canada – representing North Shore Waterfront Industrial Association	In attendance
Jim Feeny, CN Representative	Regrets
Jeff Taylor, Director, Communications and Public Relations, Seaspan	In attendance

### Squamish Nation:

Kathleen Callow, Planner, Project Negotiation & Development	Regrets
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### Tsleil-Waututh First Nation:

Ernie George	Regrets
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**Port Metro Vancouver**

Duncan Wilson, Vice President of Corporate Social Responsibility	Regrets
Frances Tang-Graham, Municipal and Community Engagement	Regrets
Naomi Horsford, Executive Municipal Liaison	In attendance

**Guests**

Alycia Majorkiewicz-Ata, Port Metro Vancouver	In attendance
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